

minutes

Special Major Projects and Finance Committee

MEETING HELD ON

MONDAY 1 NOVEMBER 2021

Acknowledgement of Traditional Custodians

The City of Joondalup acknowledges the traditional custodians of the land, the Whadjuk people of the Noongar nation, and recognises the culture of the Noongar people and the unique contribution they make to the Joondalup region and Australia. The City of Joondalup pays its respects to their Elders past and present and extends that respect to all Aboriginal and Torres Strait Islander peoples.

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Note:

Clause 15.10 of the City's *Meeting Procedures Local Law 2013* states:

This local law applies generally to committee meetings except for clause 7.1 in respect of members seating and clause 7.8 in respect of limitation on members speaking.

CITY OF JOONDALUP

MINUTES OF THE SPECIAL MAJOR PROJECTS AND FINANCE COMMITTEE MEETING HELD IN CONFERENCE ROOM 1, JOONDALUP CIVIC CENTRE, BOAS AVENUE, JOONDALUP ON MONDAY 1 NOVEMBER 2021.

ATTENDANCE

Committee Members

Cr John Logan
Mayor Hon. Albert Jacob, JP
Cr Adrian Hill
Cr Nige Jones
Cr Christopher May
Cr Russ Fishwick, JP
Cr Christine Hamilton-Prime, JP

Observers

Cr John Chester
Cr Tom McLean, JP
Cr Daniel Kingston
Cr Russell Poliwka
Cr Suzanne Thompson
Cr John Raftis

Officers

Mr James Pearson	Chief Executive Officer
Mr Jamie Parry	Director Governance and Strategy
Ms Dale Page	Director Planning and Community Development
Mr Matthew MacPherson	Acting Director Infrastructure Services
Mr Mat Humfrey	Director Corporate Services
Mrs Kylie Bergmann	Manager Governance
Mrs Vivienne Stampalija	Governance Coordinator
Mrs Wendy Cowley	Governance Officer

DECLARATION OF OPENING

The Chief Executive Officer declared the meeting open at 8.09pm.

DECLARATIONS OF FINANCIAL INTEREST / PROXIMITY INTEREST / INTEREST THAT MAY AFFECT IMPARTIALITY

Nil.

ELECTION OF PRESIDING MEMBER

Section 5.12 of the *Local Government Act 1995* (the Act) requires a committee appointed by a local government, to appoint a Presiding Member as the first item of business at its first meeting. Schedule 2.3 of the Act requires the Chief Executive Officer to preside.

Hon. Mayor Albert Jacob, JP nominated Cr John Logan for the position of Presiding Member. Cr Logan accepted the nomination.

There being no further nominations at the close of the Election for Presiding Member, Cr John Logan was declared elected unopposed to the position of Presiding Member and assumed the Chair at 8.11pm.

ELECTION OF DEPUTY PRESIDING MEMBER

It is open for the Committee to elect a Deputy Presiding Member, who would chair the meeting in the absence of the Presiding Member. Alternatively, if the Presiding Member is unavailable to chair the meeting and no Deputy Presiding Member has been appointed, in accordance with Section 5.14 of the Act, the Committee Members present at the meeting may choose one of themselves to preside over the meeting.

Cr John Logan nominated Cr Adrian Hill for the position of Deputy Presiding Member. Cr Hill accepted the nomination.

Cr Jones nominated Cr Christopher May for the position of Deputy Presiding Member. Cr May accepted the nomination but later withdrew his nomination.

There being no further nominations at the close of the Election for Deputy Presiding Member, Cr Adrian Hill was declared elected unopposed to the position of Deputy Presiding Member.

APOLOGIES AND LEAVE OF ABSENCE

Leave of Absence Previously Approved

Cr Nige Jones

2 November 2021 inclusive.

ANNOUNCEMENTS BY THE PRESIDING MEMBER WITHOUT DISCUSSION

Nil.

IDENTIFICATION OF MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

In accordance with Clause 5.2 of the City's *Meeting Procedures Local Law 2013*, this meeting was not open to the public.

PETITIONS AND DEPUTATIONS

Nil.

- oversee the City's financial management activities, funding proposals and long-term strategic financial planning;
- make recommendations to Council on reviews and impacts on the City's *10 Year Strategic Financial Plan*.

The proposed schedule of Council meeting dates is based on the format used in recent years. That is, a monthly meeting format with Strategy Sessions held on the first Tuesday of each month, Briefing Sessions held on the second Tuesday and Council Meetings on the third Tuesday.

This enables committee meetings to be scheduled on the Monday, Tuesday or Wednesday of weeks one, two and three so to minimise potential conflicts with other Council activities and provide a 'meeting-free' week in the fourth week of each month.

It is preferable to hold committee meetings in the first week of the month, thereby enabling committee recommendations to be listed in the Briefing Session agenda and subsequently the Council meeting agenda, however this may not always be possible due to other scheduled meetings.

DETAILS

The Major Projects and Finance Committee will oversee the progress of a variety of landmark projects within the City of Joondalup. Meetings of this committee may need to be held on an 'as-needs' basis, due to the nature and timing of decisions needed for these significant projects. However, to ensure ongoing progress reports are provided to elected members and enable timely decisions to be made, it is suggested the Major Projects and Finance Committee meets bi-monthly, on the Monday of the first or second week of the month.

It is therefore suggested that the Major Projects and Finance Committee meets as follows:

2021

- Monday 29 November 2021, commencing at 6.15pm.

2022

- Monday 14 March 2022, commencing at 5.45pm.
- Monday 2 May 2022, commencing at 5.45pm.
- Monday 11 July 2022, commencing at 5.45pm.
- Monday 12 September 2022, commencing at 5.45pm.
- Monday 28 November 2022, commencing at 6.15pm.

Issues and options considered

The Major Projects and Finance Committee can either:

- adopt the meeting dates as proposed in this Report
or
- amend the meeting dates.

Legislation / Strategic Community Plan / Policy Implications

Legislation

*Local Government Act 1995.
Local Government (Administration) Regulations 1996.
City of Joondalup Meeting Procedures Local Law 2013.*

Strategic Community Plan

Key theme

Governance and Leadership.

Objective

Corporate capacity.

Strategic initiative

Not applicable.

Policy

Not applicable.

Risk Management Considerations

Should forward planning of committee meetings not be identified, then there is a risk for meetings to be held on an ad-hoc basis, lacking coordination with other key meetings and corporate planning processes.

Financial / Budget Implications

Not applicable.

Regional Significance

Not applicable.

Sustainability Implications

Not applicable.

Consultation

Not applicable.

COMMENT

The proposed dates have been based on a bi-monthly meeting cycle, with meetings to be held in the first week or second week of the month, thereby enabling flow-on reporting within Council's monthly meeting cycle. In addition, the proposed meeting dates for the Major Projects and Finance Committee are cognisant of proposed meeting dates for a variety of other committees.

VOTING REQUIREMENTS

Simple Majority.

MOVED Cr Jones, SECONDED Cr Hamilton-Prime that Council that the Major Projects and Finance Committee ADOPTS the following meeting dates and times for the Major Projects and Finance Committee of the City of Joondalup to be held at the Joondalup Civic Centre (Conference Room 1), Boas Avenue, Joondalup:

- 1 Monday 29 November 2021, commencing at 6.15pm;**
- 2 Monday 14 March 2022, commencing at 5.45pm;**
- 3 Monday 2 May 2022, commencing at 5.45pm;**
- 4 Monday 11 July 2022, commencing at 5.45pm;**
- 5 Monday 12 September 2022, commencing at 5.45pm;**
- 6 Monday 28 November 2022, commencing at 6.15pm.**

The Motion was Put and

CARRIED (7/0)

In favour of the Motion: Cr Logan, Mayor Jacob, Crs Fishwick, Hamilton-Prime, Hill, Jones and May.

CLOSURE

There being no further business, the Presiding Member declared the Meeting closed at 8.19pm the following Committee Members being present at that time:

CR JOHN LOGAN
MAYOR HON. ALBERT JACOB, JP
CR RUSS FISHWICK, JP
CR CHRISTINE HAMILTON-PRIME, JP
CR ADRIAN HILL
CR NIGE JONES
CR CHRISTOPHER MAY